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GOVERNMENT OF TRIPURA  
OFFICE OF THE CEO & PROJECT DIRECTOR  
IGDC CREFLAT PROJECT, PMA  
Hatipara Forest Complex, Gandhigram, West Tripura-799012  
Email: igdcptripura@gmail.com

No. I/9.2.4/SFO/CREFLAT/2025/ 5876-5886

Date: 21/03/2025

**Minutes of the meeting (MoM) of the opening of the Tender of National Invitation-RFP-for Hiring NGO for Institutional Development under QCBS Method-for KfW Project was held on 20-03-2025, 16.30 Hrs. in the Conference Hall of PMA, IGDC CREFLAT Project.**

At the outset, Chairman of the evaluation committee welcome the attended members of the bidders for the Tender of National Invitation-RFP-for Hiring NGO for Institutional Development under QCBS Method- for KfW Project in Tripura was invited vide no. I/9.2.3/SFO/CREFLAT/2024/5102 dated: 07/02/2025.

In the Tender notice it was mentioned that the opening of the Tender of National Invitation-RFP-for Hiring NGO for Institutional Development will be held on 20/03/2025 at 16.30hrs. Accordingly, meeting was held on 20/03/2025 at 16.30 hrs in the Conference Hall of PMA, IGDC CREFLAT Project. The meeting was chaired by Shri. Atanu Saha, APO and Chairman of this evaluation committee.

Total 04 Nos. of Tender submitted by the vendors:

- ✓ 1) Culcutta Society for Professional Action in Development, (SPADE) Kolkata
- 2) Ringma Society, Teliamura, Khowai Tripura (RFP submitted without Financial Bid)
- ✓ 3) Ananta Welfare Society (AWS), Agartala
- ✓ 4) AFC India Ltd., New Delhi

The following bidders attended the meeting:

- 1) Sri. Rajesh Debbarma, (Ringma Society) Ph. No: 8787771380
- 2) J. Paul (AWS), Ph: 7005842013
- 3) Sri. Deepson Debbarma, (Culcutta Society for Professional Action in Development), Ph: 9362677564
- 4) Sri. Sukanta Shil, (Ringma Society) Ph: 8415862432

Besides, the following official and members of the Employer's Evaluation Committee also attended the meeting:

- 1) Shri. Atanu Saha, APO, IGDC CREFLAT Project
- 2) Dr. Reema Saha, PIO, IGDC CREFLAT Project
- 3) Shri. Prasenjit Shil, Administrative Officer, IGDC CREFLAT Project.

The Chairman of the evaluation committee read all the terms and conditions about the tender for Hiring NGO for Institutional Development in front of all the bidders & also after opening the tender replied to the queries made by the bidders. During the Bid opening it was found that, RFP submitted by Ringma Society, has not submitted financial RFP.

It was decided that after evaluation of the tender documents the result will be communicated with the bidders.

Atanu Saha  
24.03.2025

[Atanu Saha, TFS]  
Additional Project Officer  
IGDC CREFLAT Project

Copy to:

- 1) PA to the CEO & PD, IGDC CREFLAT Project
- 2) The APO, IGDC CREFLAT Project.
- 3) The CTA/DCTA, M/S, GOPA
- 4) The PIO, IGDC CREFLAT Project
- 5) The STO-CIM/TO-RD & I/c, STO-SSCB, IGDC CREFLAT Project
- 6) The Accounts Officer, IGDC CREFLAT Project
- 7) The Administrative Officer, IGDC CREFLAT Project
- 8) Notice board of the Office

Atanu Saha  
24.03.2025  
Additional Project Officer  
IGDC CREFLAT Project