

No: SED/STORE/Advt/8(22)/2020/P-I/212

Date - 17/01/2025

RECRUITMENT NOTIFICATION NO:-04/2024-25

Online applications are invited w.e.f. 20-01-2025 from the eligible candidates permanently residing in Tripura to recruit in the following posts on purely contract basis for period of (6 or 11) months under different department with all Tripura Service Liabilities (ATSL).

Item No	Name of the Post.	No. of post	Essential Qualification & Experience	Monthly Contract Pay	Age Limit	Department/ Agency
1	2	3	4	5	6	7
01.	Driver (HMT)	02 (UR-01, ST-01)	i) Essential:- a) Must possess valid Heavy Driving License. b) The person should be medically fit for driving heavy vehicle. ii) Qualification:- Should have class VIII passed from any recognized school. iii) Experience:- 5 years driving experience in similar line.	Rs.17,000/-	40 Years.	Tripura Tourism Development Corporation Limited (TTDCL)
02.	Driver (LMV)	01(UR)	i) Essential:- a) Must possess valid LMV Driving License. b) The person should be medically fit for driving light vehicle. ii) Qualification:- Should have class VI passed from any recognized school. iii) Experience:- 5 years driving experience in tourism sector.	Rs.15,500/-	40 Years.	
03.	Driver (LMV)	02 (UR-01, ST-01)	i) Essential Qualification:- A) Should have Class-VIII Passed from any recognized school. B) Must possess valid driving license. C) The Person should medically fit for driving vehicle. D) Minimum 04(Four) Years of experience in the relevant field	Rs.12,500/-	40 Years.	i)TFDPC, ii). NTFP Centre of Excellence
04.	Driver	20 (UR-10, ST-06, SC-04)	i) The person should possess a valid commercial driving license. ii) The Concerned should have at least 05(five) years of valid 'Driving Experience Certificate' of running latest version of cars (viz. Innova, Ciaz, Sx-4, Swift Desire, Ertiga, Ambassador etc.) iii) Having good health condition with sharp eyesight and against which a valid medical certificate from a registered Govt. Medical Officer is required. iv) Minimum educational qualification should be Madhyamik Passed so that the person can put proper entry into Log Book.	Rs.12,500/-	40 Years.	General Administration (Secretariat Administration) Department, Secretariat, Tripura
05.	Office Assistant with Computer Knowledge	02(UR-01, ST-01)	ii) Qualification:- Graduate with at least Diploma in Computer Application. iii) Experience:- At least 3 years of working experience.	Rs.16,500/-	40 Years	Tripura Tourism Development Corporation Limited (TTDCL)
06.	Tourism Executive (Sagarika Paryatan Niwas, Amarpur)	01(UR)	i) Essential:- A) The candidate must have knowledge about history of Tripura and Tripura Tourism. B) Knowledge of speaking English, Hindi and Bengali fluently. C) Resident of Amarpur. ii) Qualification:- Should graduate with IT background from a recognized College or institute.	Rs.15,000/-	40 Years	Tripura Tourism Development Corporation Limited (TTDCL)

07.	Assistant Engineer	01(UR)	<p>i)Essential Qualification:- The education qualification should be a Degree/Diploma holder and application may be allowed from retired JE/AE from Govt./Public Sector.</p> <p>ii)Experience:- Minimum experience of 10 years in the post of JE/AE.</p> <p>iii)The applicant may be physically fit and possess sound health.</p>	Rs.40,000/-	Not more than 62 Years.	Tripura Tourism Development Corporation Limited (TTDCL)
08.	Library Support Administrator	01(UR)	<p>i)Essential Qualification:- Master's Degree in Library Science/Library and information Science/Documentation Science with at least 55% marks or an equivalent grade in a point-scale wherever the grading system is followed.</p> <p>ii)Required Experience:- At least 1 year experience in library at any University/College and having experience of innovative library services, including the integration of ICT in a library.[Retired person from any state/Central Govt. institution having knowledge of the library will be preferable.</p>	Rs.35,000/-	Up to 65 (Sixty Five Years)	MBB University
09.	Accounts Assistant	01(UR)	<p>i)Essential Qualification:-A)Bachelor Degree in Commerce from a recognized University or Institute with excellent academic record.</p> <p>B)Working knowledge of Computer Applications as evidence by a Diploma/Certificate course from a recognized Institute.</p> <p>ii)Required Experience:- At least 02(Two) years experience in the office of Chattered Accountant Firm related to accounts and having experience in file management, handling Accounts, Cashbook registers with knowledge of TDS, GST deductions etc. OR Retired person from any state/central Govt. institution having knowledge and experience of the Account Section will be preferable.</p>	Rs.25,000/-	Up to 65 (Sixty Five Years)	
10.	Personal Assistant	01(UR)	<p>i)Essential Qualifications:- A) Graduate in any discipline from a recognized University/Institute.</p> <p>B) Having knowledge of Computer typing in English with minimum speed of 50(fifty) words per minute and 30(thirty) words per minute in Bengali also have the capability of Short-hand writing to take dictation.</p> <p>ii)Experience:- Retired person from any State/Central Govt. Institution having knowledge Computer typing(Both Bengali and English), Short hand writing will be preferable.</p>	Rs.25,000/-	Up to 65 (Sixty Five Years)	
11.	IT Support Assistant	01(UR)	<p>i)Essential Qualifications:- B.Tech in CSE/IT or First Class MCA from any institution approved by the UGC/AICTE.</p> <p>ii)Experience:-02(Two) years post qualification experience in the field of software development/MIS handling. Capability of Computer typing in English with minimum speed of 40(Forty) words per minute.</p>	Rs.25,000/-	Up to 45 (Forty Five Years)	MBB University
12.	Administrative Assistant	01(UR)	<p>i)Essential Qualifications:- A)Graduate in any discipline from a recognized University/Institute.</p> <p>B) Having knowledge of operating computer and a certificate from a recognized computer training institute. Capability of computer typing in English with minimum speed of 40(Forty) words per minute and 20(Twenty) words per minute in Bengali is required.</p> <p>ii)Experience:- 02(Two) years experience from any State/Central/Any institution.</p>	Rs.20,000/-	Up to 45 (Forty Five Years)	
13.	Office Assistant	01(UR)	<p>i)Essential Qualifications:- A) Graduate in any discipline from a recognized University/Institute.</p> <p>B) Capability of Computer typing in English with minimum speed of 40(Forty) words per minute and 20(Twenty) words per minute in Bengali is required.</p> <p>ii)Experience:- 01(One) year experience from any State/Central/Any Institution.</p>	Rs.17,000/-	Up to 45 (Forty Five Years)	

14.	Library Support Assistant	01(UR)	i)Essential Qualifications:- Bachelor of library and information science/Bachelor of library science. ii)Experience:- Typing, data entry operation or experience of working in a library.	Rs.17,000/-	Up to 45 (Forty Five Years)	MBB University
15.	Administrative Support Staff	01(UR)	i)Essential Qualifications:- Graduate in any discipline from a recognized University/Institute. ii)Experience:- 01(One) year experience from any State/Central/ Any institution.	Rs.16,000/-	Up to 45 (Forty Five Years)	
16.	IT Support Staff	01(UR)	i)Essential Qualification:- B.E/B.Tech in Computer Science or IT from any recognized institute or 1 st class degree in Master of Computer Application(MCA). ii)Experience:- At least 02(Two) years experience in the field of software development/MIS system handling after acquiring of the above degree..	Rs.47,600/-	40 Years.	Industries & Commerce.
17.	Senior Technical Officer (Monitoring, Evaluation and MIS)	01(UR)	i)Essential Qualifications:- M.SC Computer Sciences or MCA/MSC Geography/Natural Resource Management/Environmental Science/M.SC,Forestry/Agriculture/Horticulture/Life Sciences/Rural Development with working knowledge of MIS. ii)Experience Required:- A) 07(seven) years of experience in the field of monitoring and evaluation including MIS in natural resource management and associated standard approaches. B)Preferably 5(five) years of professional experience in externally aided projects/or rural development sector which include also M&E and having worked with tribal communities. C)Knowledge of national and state Governments/Tripura Forest Department(TFD) capacity building guidelines and their implementation design. D) Good communication skills, including fluency in English. Additional knowledge of Bengali/Tribal language is preferable.	Rs.75,000/-	45Years	Department of Forest, Office of the CEO & Project Director, IGDC Creflat Project,PMA.

18.	Senior Technical Officer (Community and institutional development, participatory planning and gender issues)	01(UR)	<p>i)EssentialQualifications:- At least M.ScForestry/Environmental Science/Agriculture/Horticulture/MA or MSc Social work/Social Science/Rural Development/Rural Management.</p> <p>ii)Experience Required:- A) At least 07(Seven) years of demonstrated minimum experience in preparing participatory planning and implementation guidelines/tools/techniques in Tripura/North-east India/India context of forest management/participatory approach/agriculture/silviculture and economic development.</p> <p>B) Preferably 05(five) years of professional experience in externally aided projects/or Rural development Sector which include also participatory approach and working with tribal communities.</p> <p>C) Experience in outcome-oriented stakeholders dialogue designs.</p> <p>D) Proven ability to conceptualize, plan and transfer knowledge and skills in participatory mode and by utilizing remote sensing material(e.g., village maps, resource maps etc.)</p> <p>E) Demonstrated ability to work independently and manage multiple projects and deadlines simultaneously with a sense of urgency.</p> <p>F) Knowledge of national and state governments/Tripura Forest Department(TFD) capacity building guidelines and their implementation design.</p> <p>G) Good communication skills, including fluency in English in particular and Bengali/Tribal languages is preferable.</p>	Rs.75,000/-	45Years	Department of Forest, Office of the CEO & Project Director, IGDC Creflat Project,PMA.
19.	Senior Technical Officer, SSCB (Scientific Research and Capacity Building)	01(UR)	<p>i)Essential Qualification:- At least M.Sc Forestry/Env.Science/Agriculture/Horticulture/MA or M.Sc Social work/Social Science/ Rural Development/Rural Management or MBA, Human Resources.</p> <p>ii)Experience Required:- A) 07(seven) years of experience in the field of human resource management and capacity building in natural resource management and associated standard participatory approaches. B) Preferably 05(five) years of professional experience in externally aided projects/or Rural Development sector which include also human resource management and having worked with tribal communities.</p> <p>C) Knowledge of national and state governments/Tripura Forest Department (TFD) capacity building guidelines and their implementation design.</p> <p>D) Good Communication skills, including fluency in English. Additional knowledge of Bengali/Tribal language would be advantage.</p>	Rs.75,000/-	45Years	Department of Forest, Office of the CEO & Project Director, IGDC Creflat Project,PMA

20.	Senior Technical Officer (Non-Timber Forest produce and Marketing & Business Development)	01(UR)	<p>i) Essential Qualification:- Post graduate degree in the fields of Life Science/Forestry/Agriculture/Horticulture/Rural Development/Social Work/Rural Marketing.</p> <p>ii) Experience Required:-A) At least 05(five) years of experience in the field of Non-timber Forest produce or agro/agro forestry based products and experience in the field of marketing and value chain development and associated standard participatory approaches.</p> <p>B) Preferably 03(three) years of professional experience in externally aided projects or Rural development schemes which include also Forest based resource and NTFP management or Agri based resources and having worked with tribal communities which include also development of value chain metrics.</p> <p>C) Knowledge of national and state governments/Tripura Forest Department (TFD) capacity building guidelines and their implementation design.</p> <p>D) Good Communication skills, including fluency in English. Additional knowledge of Bengali/Tribal language would be advantage.</p>	Rs.75,000/-	45Years	Department of Forest, Office of the CEO & Project Director, IGDC Creflat Project,PMA
21.	Senior Technical Officer- GIS(Global Information System)	01(UR)	<p>i) Essential Qualification:- M.E./M-Tech in IT or M.Sc Computer Sciences or MCA/M.Sc Geography/Natural Resource Management/Environmental Science/GIS/MSc Forestry with GIS Specialization.</p> <p>ii) Experience Required:- A)07(seven) years of working experience in Remote Sensing and GIS domain.</p> <p>B) Hands-on working experience in popular GIS s/w specifically ArcGIS and QGIS or any current advanced remote sensing system.</p> <p>C) Good spatial, geographical perception and understanding of CRS(coordinate system)</p> <p>D) Fluent in English and Bengali, Computer literacy in the use of Microsoft Office Software.</p>	Rs.75,000/-	45Years	Department of Forest, Office of the CEO & Project Director, IGDC Creflat Project,PMA
22.	Senior Finance and Procurement Officer(SFPO)	01(UR)	<p>i) Essential Qualification:- CA/M.com/MBA Finance/ CA Inter or equivalent.</p> <p>ii) Experience Required:- A) 07(seven) years experience (for CA, experience required is 4 years) knowledge of government's finance management and auditing systems related to public expenditures and their monitoring guidelines.</p> <p>B) Preferably 07(seven) years in the field of project management related to natural resource management and associate standard participatory approaches which includes fund allocation and utilization from village to PMA based on agreed APO and auditing of accounts.</p> <p>C) 02(Two) years experience in procurement procedure of MDBs (i.e. KFW, ADB, The World Bank)</p> <p>D) 02(Two) years of professional experience in Foreign/National/ State-based Donor-funded development cooperation or any other similar public projects which include planning, management, monitoring and reimbursement/reimbursement procedures and their operationally and external audits(including third party audits)</p> <p>E) Has sufficient experience to mentor finance management related project human resource which include supervision and on demand resolving of issues related to timely and standardized service delivery of each such staff member.</p> <p>F) Good communication skills, including fluency in English in particular and Bengali/Tribal languages in general.</p>	Rs.75,000/-	45Years	Department of Forest, Office of the CEO & Project Director, IGDC Creflat Project,PMA

23.	Technical Officer- Environmental and Social Safeguards.	01(UR)	<p>i)Essential Qualification:- Post graduate degree in the fields of Environment/Social Sciences/Bio diversity Conservation/Forestry(Community Forestry) and related M&E./ Agriculture/horticulture/Rural Development Management/Social Work/Social Science.</p> <p>ii) Experience Required:- A) At least 05(five) years of experience in the field of Environment and social safeguards application and associated standard participatory approaches in Tripura.</p> <p>B) Preferably 05(five) years of professional experience in externally aided projects which include also Forest based resource management and having worked with tribal communities and use of safeguards.</p> <p>C) Knowledge of National and State governments/Tripura Forest Department (TFD) capacity building guidelines and their implementation design.</p> <p>D) Good Communication skills, including fluency in English. Additional knowledge of Bengali/Tribal language would be advantage.</p> <p>E) Experience in PRA with focus on identification of vulnerable target groups, preparation of specific actions plans and impact monitoring.</p>	Rs.70,000/-	45Years	Department of Forest, Office of the CEO & Project Director, IGDC Creflat Project,PMA
24.	Technical Officer-Rural Development	01(UR)	<p>i)Essential Qualification:- A minimum of Master's degree in Agriculture/Horticulture/Forestry/Rural Development, Social management/ Social Science/Land Use Planning/Environment, or other relevant fields and related disciplines(e.g., rural enterprise development).</p> <p>ii)Experience Required:-A) At least 5 years of demonstrated knowledge/experience of rural development challenges, both in pilot districts and in Tripura, with cross-sectoral experience in agriculture, natural resource management and climate change.</p> <p>B) Demonstrated strong analytical and organizational skills, with the ability to deliver results on time.</p> <p>C) At least 5 years of experience in the field of rural development and associated standard participatory approaches in Tripura.</p> <p>D) Preferably 3 years of professional experience in externally aided projects which include also Forest/Agriculture/ Rural Development based resource management and having worked with women and tribal communities in rural development scenario.</p> <p>E) Knowledge of National and State governments/Tripura Forest Department (TFD) capacity building guidelines and their implementation design.</p> <p>F) Food technology skills, besides knowledge on regulatory requirements for certifications and quality control etc. is an added advantage.</p> <p>G) Good Communication skills, including fluency in English. Additional knowledge of Bengali/Tribal language would be advantage.</p>	Rs.70,000/-	45Years	Department of Forest, Office of the CEO & Project Director, IGDC Creflat Project,PMA
25.	Technical Officer-Horti-Forestry.	01(UR)	<p>i)Essential Qualification:- Post graduate degree in Forestry/ Horticulture/Agriculture/Agroforestry(Doctorate on Horti-Forestry matter is preferred)</p> <p>ii)Experience Required:- A) 5 years of technical experience in the field of horticulture management/Agroforestry and engagement with rural/preferably tribal farmers in Tripura.</p> <p>B) At least 3 years of professional experience in participatory approaches.</p> <p>C) Knowledge of state natural resource production and management related public schemes and implementation guidelines vis-a vis marketing avenues.</p> <p>D) Good Communication skills, including fluency in local tribal languages and additional knowledge of Bengali/English language would be advantage.</p>	Rs.70,000/-	45Years	Department of Forest, Office of the CEO & Project Director, IGDC Creflat Project,PMA

26.	Technical Officer-ECO-Tourism and Bio-diversity	02(UR-01, ST-01)	<p>i)Essential Qualification:- Post graduate degree in the fields of Bio-diversity conservation/ Life Sciences/Forestry/Environmental Sciences/Agriculture/Horticulture/Tourism-Ecotourism.</p> <p>ii)Experience Required:- A) At least 5 years of experience in the field of biodiversity conservation and management and associated standard participatory approaches in Tripura.</p> <p>B) Preferably 3 years of professional experience in externally aided projects or Rural Development which includes also Forest based sustainable resource management and having worked with tribal communities.</p> <p>C) Knowledge of national and state governments/Tripura Forest Department (TFD) bio-diversity conservation capacity building and monitoring mechanisms. Rural ecotourism experience could be an advantage.</p> <p>D) Good Communication skills, including fluency in English. Additional knowledge of Bengali/Tribal language would be advantage.</p> <p>E)Experience of work in protected areas with forest dependent communities will be an advantage.</p> <p>F) Experience in GIS mapping will be advantageous.</p>	Rs.70,000/-	45Years	Department of Forest, Office of the CEO & Project Director, IGDC Creflat Project,PMA
27.	Technical Officer-Value Chain Development	02 (UR-01, ST-01)	<p>i)Essential Qualification:- Post graduate degree in the fields of Business Administration(HRD)/Forestry/Agriculture/Horticulture/Rural Development/Social work with specialization in value chain analysis and marketing.</p> <p>ii)Experience Required:- A) At least 5 years of experience in the field of value chain development approaches in Northeast India/Tripura.</p> <p>B) Preferably 3 years of professional experience in externally aided projects/Rural Development schemes which includes also Forest and Farm based resource management and having worked with tribal communities and gender focus.</p> <p>C) Good communication skills, including fluency in English. Additional knowledge of Bengali/Tribal language would be advantage.</p>	Rs.70,000/-	45Years	Department of Forest, Office of the CEO & Project Director, IGDC Creflat Project,PMA
28.	Finance Officer (FO)	03 (UR-02, ST-01)	<p>i)Essential Qualification:- CA/M.com/MBA Finance/CA Inter/PG Diploma(Finance/Accounts).</p> <p>ii) Experience Required:- A) 3 years knowledge of government's finance management and auditing systems related to public expenditures and their monitoring guidelines.</p> <p>B) Preferably 3 years in the field of project management related to natural resource management and associated standard participatory approaches which includes fund allocation and utilization from village to PMA based on agreed APO and auditing of accounts.</p> <p>C) 2 years of professional experience in Foreign/ National/State-based Donor-funded development cooperation or any other similar public projects which include planning, management, monitoring and reimbursement/reimbursement procedures and their operationally and external audits(including third party audits)</p> <p>D) Has sufficient experience to mentor finance management related project human resources which include supervision and on demand resolving of issues related to timely and standardized service delivery of each such staff member.</p> <p>E) Candidates applying must be fully versed with and have experience of good computer skills related to financial planning and monitoring.</p> <p>F) Good communication skills, including fluency in English in particular and Bengali/Tribal languages is preferable.</p>	Rs.45,000/-	45Years	Department of Forest, Office of the CEO & Project Director, IGDC Creflat Project,PMA

29.	Technical Assistant	05 (UR-03, ST-01, SC-01)	<p>i)Essential Qualification:- Graduate in any technical field of Science/Engineering.</p> <p>ii) Experience Required:- A) At least 3 years of experience in the field of project planning, implementation and monitoring at community level related to forest development, forest conservation, NRM based participatory approaches.</p> <p>B) At least 3 years of Professional experience.</p> <p>C) Professional experience in the planning and implementation of public schemes.</p> <p>D) Knowledge of bottom up planning especially in tribal areas could be an advantage.</p> <p>E) Good communication skills, including fluency in English in particular and Bengali/Tribal languages would be an advantage.</p>	Rs.35,000/-	45Years	Department of Forest, Office of the CEO & Project Director, IGDC Creflat Project, PMA
30.	Chief Accounts Officer	01(UR)	<p>i)Essential Qualification:- Member of the Institute of Chartered Accountant of India, Member of the Institute of Cost & Works Accounts of India(ICWAI) and proficiency in computerized Accounting system(Tally ERP)</p> <p>ii)Experience:- Minimum 3 years experience.</p> <p>iii) Candidate must be permanent resident of the State of Tripura.</p>	Rs.80,000/-	50 years	Tripura Forest Development & Plantation Corporation Limited.
31.	Accountant	01(UR).	<p>i)Essential Qualification:- Minimum Commerce graduate from recognized University. Diploma in Computer application/Accounting software Tally.</p> <p>ii)Experience:- Minimum 04(four) Years of experience in the relevant field.</p>	Rs.39,518/-	40 Years.	Forest Department, NTFP Centre of Excellence. Forest Department, NTFP Centre of Excellence
32.	City Mission Manager (MIS&ME)	01(UR)	<p>i)Desired Qualification:- 2 year full-time Post Graduate Diploma/ Masters in Computer Science, M.Sc.(Computer Science), B.Tech (Computer Science) or MCA from Government recognized institute/University.</p> <p>ii) Desired Experience:- At least 3 years of experience in designing and implementing of MIS & ME for large development projects, preferably poverty reduction project.</p>	Rs.27,500/-	40 Years.	Mission, Director, Tripura Urban Livelihoods Mission (Santirbazar, MC)

33.	Block Resource Person (For Ramp)	78 i) UR- 41 [Women-14, Ex.SM-01] ii)ST-24 [women-08] iii)SC-13 [Women-05]	<p>i)Essential Qualification:- Candidates must possess a Bachelor's degree from reputable colleges, universities or institutions with a commendable academic track record. A minimum of 60% marks or equivalent CGPA is required, along with a strong inclination towards public service and programme management. Preference will be given to applications with a Master's degree from esteemed tier 1 institutions such as IIM, IIT, IRMA, TISS, NIRD etc. Fresh graduates are encouraged to apply and degree certificates/testimonials must be submitted upon joining.</p> <p>ii)Experience:- Candidates should have a minimum of 1-3 years of experience working with MSMEs or in the realm of MSME development. This experience should include involvement in projects supported by either Central or State Governments, demonstrating a fair understanding of the MSME sector. They should also have a demonstrated history of conducting effective training sessions, workshops, or capacity-building programmes for MSMEs.</p> <p>A)Sectoral Knowledge:- In-depth knowledge of the MSME ecosystem encompassing industry trends, hurdles and governmental regulation is preferable. Additionally, familiarity with specific sectors pertinent to MSMEs such as manufacturing, services or technology.</p> <p>B)Communication Skills:- Outstanding proficiency in both verbal and written communication in English, Bengali and local languages with the capability to articulate intricate concepts in a clear and understandable manner to diverse audiences.</p> <p>C)Technical Proficiency:- Adeptness in utilizing relevant tools, software, and digital platforms commonly employed by MSMEs, including accounting software, digital marketing tools and e-commerce platforms.</p> <p>D)Problem-solving abilities:- Capability to recognize challenges encountered by MSMEs and devise practical solutions and strategies for enhancement. Experience in addressing common issues related to business operations, finance, marketing and technology.</p> <p>E)Networking and Collaboration:- Good networking skills to establish connections with MSME stakeholders, industry experts, governmental agencies and other relevant entities, proficiency in collaborating effectively with diverse stakeholders to bolster MSME development initiatives.</p> <p>F)Language:- Fluency in English, Bengali is mandatory and karbook is preferred.</p>	Rs.38,355/- +Rs.2,000/- as travelling expenses.	40 Years.	Industries & Commerce
34.	Office Assistant	01(UR)	<p>i)Essential:- Bachelor Degree in any field from a recognized University with DCA in software, Hardware & Networking.</p> <p>ii)Experience:- A) Minimum 2 years of Experience in respective field after obtaining the qualification. B) Proficiency in MS Office and Internet.</p>	Rs.15,000/-	40 Years	Office of the Deputy Drugs Controller
35.	Data Entry Operator	02 (SC-01, ST-01)	<p>i)Essential:- Bachelor Degree in any field from a recognized University with DCA in software, Hardware & Networking.</p> <p>ii)Experience:- A) Minimum 2 years of Experience in respective field after obtaining the qualification. B) Proficiency in MS Office and Internet.</p>	Rs.16,142/-	40 Years	Office of the Deputy Drugs Controller
36.	Lab Attendant	02 (SC-01, ST-01)	<p>i)Essential:- 12th Passed with Chemistry/Biology as one of the subject.</p> <p>ii)Experience:- Experience in relevant field.</p>	Rs.12,106/-	40 Years	
37.	Insurance Medical Officer	01(ST)	<p>i)MBBS(Allopathy)</p> <p>ii) He/She should be a permanent resident of Tripura and preferably a resident of the locality of ESI Dispensary, Kumarghat.</p>	Rs.55,000/-	70 Years	

38.	Pharmacist	01(UR)	i) H.S (+2stage) passed with science. ii) Diploma/Degree in Pharmacy. iii) He/She should be a permanent resident of Tripura and preferably a resident of the locality of ESI Dispensary, Kumarghat.	Rs.9,500/-	65 Years.	Office of the Chief Executive Officer, Tripura Employees, State Insurance Society
39.	Auxiliary Nurse Midwife (ANM)	01(ST)	i) H.S(+2stage) passed with science. ii) Diploma in GNM/Midwife Course. iii) He/She should be a permanent resident of Tripura and preferably a resident of the locality of ESI Dispensary, Kumarghat.	Rs.9,500/-	65 Years.	
40.	Office Assistance	01(UR)	i) Minimum H.S.(+2 stage) passed. ii) Knowledge in computer operation with certificate of minimum 01(one) year course. iii) He/She should be a permanent resident of Tripura and preferably a resident of the locality of ESI Dispensary, Kumarghat.	Rs.9,500/-	40 Years.	
41.	Peon	01(UR)	i) Class VIII Passed. ii) Capacity of reading & writing in Bengali and English language. iii) He/She should be a permanent resident of Tripura and preferably a resident of the locality of ESI Dispensary, Kumarghat.	Rs.7,000/-	40 Years.	
42.	Production Assistant (Group-C)	01(UR)	i) Essential:- Bachelor's Degree from any recognized University. ii) Desires:- Experience in works as Production Assistant and or as production crew films tele-films, short films or documentaries. He/She should have knowledge in English, Hindi, Bengali and Regional Language.	Rs.30,000/-	40 years	Information and Cultural Affairs.
43.	Project Assistant (Med-Tech Sector)	01(UR)	i) B.Sc in Medical Laboratory, Technology with at least 50% marks. ii) At least 3 years experience as Project Assistant in any of the State Government Department. iii) At least 3 years experience of working in any hospital or health care institute. iv) Diploma Certificate in Computer Application from any institute. v) Proficiency Certificate in e-office implementation.	Rs.30,000/-	38 years	Tripura Institution for Transformati on under GA Department.

Terms & Conditions:-

- The selected candidates would be appointed on Purely Contract Basis for a term of **(6 or 11) months** and may be extended on performance and requirement of the respective department/Agency/project.
- The selected candidates should come under an agreement as per the norms with the SOFED.
- If required, the candidates shall be called for verification of their original documents for the eligibility of the post/posts. Such date shall be communicated later on.
- The candidates shall be selected through written examination or interview on purely merit basis as per norms of SoFED and the date of such test/interview shall be informed on due course.
- The number of posts mentioned above may increase or decrease at any time.
- The undersigned has the right to cancel the process of recruitment partially or entirely at any time.
- Age relaxation for ST/SC/PH candidates would be provided as per Govt. norms.
- If any candidate is presently working with SoFED shall have to submit his/her NOC from the existing working Dept/Agency.
- The applicants are also requested to retain a copy of the application and application fee receipt with them which will be treated as admit and shall have to be produced at the time of written examination or interview.
- The post of Driver (**Item No:-01 to 04**) should be selected through Driving practical test followed by personal interview.
- Every candidate has to pay '**Application Processing Fee**' @ **Rs. 236.00** (Rupees two hundred thirty six) only through NEFT/RTGS/UPI in the following bank account.

- A/C Title:** Society for Entrepreneurship Development.
- Name of the bank & branch:** Punjab National Bank, G.B.Hospital Branch, Agartala.
- A/C No:** 1507200100003166
- IFSC:** PUNB0150720

Application shall be submitted through online mode only in the website <https://sofed.tripura.gov.in> from 20-1-2025 to 31-01-2025. Incomplete, un-matched application and without application processing fee shall be rejected without showing any clarification thereof. No application shall be received physically or by post in any circumstances.

- The applicants are requested to visit our above website frequently for up to date notification.

Sd/-
MEMBER SECRETARY, SoFED