

GOVERNMENT OF TRIPURA  
OFFICE OF THE CEO & PROJECT DIRECTOR  
IGDC CREFLAT PROJECT, PMA  
Hatipara, Gandhigram, West Tripura – 799012  
Email: igdcptripura@gmail.com

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Date: 31/03/2022

To,  
DPD North/Dhalai,  
DPMA Dhalai/N. Tripura

Subject: Salient features of IGDC CREFLAT Project.

Ref: F. 4(1)/IGDC-II/Dev/VDP/PMA/20/853-60 dated 04.02.2021

Sir,

With reference to the letter cited above, I am directed to inform you that the following directions need to be followed in the implementation of the CREFLAT Project, which are reiterated below:

1. General body meeting should be conducted in the existing 70 villages and existing VDPICs are to be revalidated for CREFLAT Project or reconstituted, as the case may be.
2. Resolution should be taken in the General Body Meeting to implement the Project activities through VDPIC or JFMC depending on the type of activity, which will act as FPIC.
3. JFM Committees are to be selected / constituted in each of the villages through which project activities will be taken up in forest areas.
4. Constitution of VDPIC is to be done for new 121 villages.
5. Bank Account is to be opened in the project villages in the name of VDPIC/JFMC for CREFLAT project where activity is to be taken.
6. Existing VDPs (Village Development Plan) are to be upgraded for 70 villages incorporating activities proposed to be undertaken during CREFLAT project period as per requirement of current project. New VDPs are to be prepared for 121 newly added villages.
7. List of JFMCs, village wise, mentioning name of Beat etc. is to be prepared, as per following format, which will implement project activities on forest land.

A. Details of DPMA:

Sub-division	Range	Beat	Village	Name of JFMC
1	2	3	4	5

B. Details of JFMC:

Sl. No	Name of Village	Name of JFMC	No. of Members	Project Area	Date of formation	Bank A/C details
1	2	3	4	5	6	7

8. Resolutions will be taken in meetings of JFMC as FPIC for taking up project activities for taking up project activities.
9. For implementing project activities, funds will be placed from PMA to DPMA. DPMA will release necessary funds to SDFOs/WLW who would then place funds with respective VDPICs JFMCs and get the activities implemented as per approved Action Plan. The SDFOs/WLW shall make adjustment of the bills and submit accounts to DPMA following due procedures and accounting norms.
10. Expenditure sanction for all project activities will be issued by District Project Director and SDFOs will adjust the expenditure on the strength of such expenditure sanctions issued by District Project Director.
11. Participation of maximum no. of women to be ensured in the project activities for compliance of social safeguard, and as part of Gender Action Plan
12. OHS (Occupational health and Safety) issues are to be duly taken care of while implementing the project.
13. The project activities like participatory planning and implementation of interventions on landscape and at village level following Free Prior Informed Consent (FPIC), Environmental Social management Framework (ESMF) and Do Not Harm checks.
14. District Project Governance Body (DPGB) will meet by-annually with one of the annual meetings taking place to discuss and approve the annual plan of the project.
15. The project will maintain environmental Safeguards in implementation of various project activities.
16. Bio-fencing material to be used whenever fencing has to be done available locally to conserve breeding area for insects which promotes pollination.
17. Mixed (Misc.) plantation has to be followed in respect of Energy, 3-tier, Enrichment plantation to avoid adverse effects of soil erosion etc. as Safeguard.
18. Check-dams and contour trenches should not interfere with water used by local people downstream.

19. Native endemic plants should not be removed as far as possible and should be preserved.
20. Provisions of Separate agreement must be complied with while implementing the CREFLAT project. The prescriptions of procurement have to be followed.
21. Documentation is very important aspect of this project. All financial and procurement related matters should be well documented.

This is for favour of kind information and necessary action.

Yours faithfully,

*Atanu Saha.*  
31.03.2022

(Atanu Saha, TFS)  
APO, IGDC Project  
ddoigdc-tr@tripura.gov.in

Copy to:

1. The ACEO & PD, IGDC Project, PMA.
2. The Chief Conservator of Forests (Territorial), FHQ, Agartala, Tripura.
3. The Conservator of Forests (TC), FHQ, Agartala, Tripura.
4. PIO, IGDC Project, PMA.
5. Master File.