

A BOOK  
OF  
HEAD OF ACCOUNTS  
FOR  
IGDC CREFLAT PROJECT

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<p style="text-align: center;"><b>Head of Accounts</b></p> <p style="text-align: center;"><b>IGDC CREFLAT PROJECT</b></p>	
A-1.1.1-K	Technical capacity building for project staff
A-1.1.2-K	ToT (communications skills)for project staff
A-1.1.3-K	Support and capacity building to villages (VCWs)
A-1.1.4-K	Capacity building for village leaders and other members of VDPICs
A-1.1.5-K	Capacity development for monitoring sub- committees of VCs on ESMF
A-1.1.6-K	Study visits and exchanges(villagers)
A-1.1.7-K	Study visits and exchanges(Project staff)
A-1.2.1-K	TA for handbook preparation
A-1.2.2-K	Piloting and testing new planning processes
A-1.2.3-K	Publishing, Dissemination and Translation
A-1.3.1-K	Preparing Village level Landscape plans
A-1.3.2-K	Preparing Environmental & Social safeguard sections of VDPs
A-1.3.3-T	Panchayat Secretary support for VDP planning
A-1.4.1-K	Entry point Grant
A-1.5.1-K	Equipment overhead for NGOs (computer,motorcycles etc)
A-1.5.2-K	Admin Overheads for NGOs
B-2.1.1-K/T	Mechanical & vegetative SWC measures
B-2.1.2-K/T	Rejuvenation of springs
B-2.1.3-K/T	Check dam
B-2.1.4-K/T	Repair, Renovation and Restoration of Seasonal Water Bodies
B-2.1.5-K	Forest based incentive scheme-pilot PES
B-2.2.1-K/T	Protection of Endemic Mother Trees Patches
B-2.2.2-K/T	Assisted Natural Regeneration(ANR)
B-2.2.3-K/T	Enrichment planting with high value timber species
B-2.3.1-K/T	High density bamboo plantation

B-2.3.2-K/T	Maintenance of bamboo plantation
B-2.3.3-K/T	Diversification of homestead rubber
B-2.3.4-K/T	Three tier plantation
B-2.3.5-K/T	Short rotation diversified energy plantation
B-2.3.6-K/T	Weeding & cleaning
B-2.3.7-K/T	Thinning
B-2.3.8K/T	Pruning
B-2.4.1-K/T	Establishment of fires lines
B-2.4.2-K/T	Invasives eradication
B-2.5.1-K	Development of quality planting saplings of high valued trees
B-2.5.2-K	Development of grafted fruit tree planting materials
B-2.5.3-K	Seed centre
B-2.6.1-K	Soil and water conservation techniques (training)
B-2.6.2-K	Plantation establishment and maintenance(training)
B-2.6.3-K	ANR and enrichment planting(training)
B-2.6.4-K	Invasive species control (training)
B-2.6.5-K	Forest protection and fire management(training)
B-2.6.6-K	Nursery raising(training)
B-2.6.7-K	Field forestry equipment kit
B-2.7.1-K	Training(field level monitoring)
B-2.7.2 -T	Technical support by forest guards
B-2.7.3-T	Monitoring by Panchayat Secretary
C-3.1.1-K	Creation and management of community based conservation Areas (CBCAs)
C-3.1.2-K	Supporting Biodiversity Management Committees(BMCs)to undertake priority conservation actions emerging from PBRs
C-3.1.3-T	Convergence with GoT eco-tourism initiatives
C-3.2.1-K	Eco- restoration of forest corridors

C-3.2.2-K	Eco- restoration of riverine corridors for aquatic species
C-3.3.1-K	Conserving crop germplasm in situ, mainly on jhum land
C-3.3.2-K	Conserving and propagating wild crop relatives piloting measures to enhance pollinator diversity
C-3.3.3-K	Piloting measures to enhances pollinator diversity
C-3.3.4-K	Piloting measures to enhances soil biodiversity
C-3.4.1-K	Piloting ABS arrangements for commercially utilised biodiversity resources
C-3.4.2-K	Piloting PES approaches
C-3.4.3-K	Facilitating studies on the economics of ecosystems and biodiversity for forests wetlands and agro ecosytems including jhum
C-3.5.1-K	Surveying the population status and distribution of rare, endangered, threatened and lesser known species
C-3.5.2-K	Surveying wild crop relatives and neglected and underutilised species
C-3.5.3-K	Studies on the status and distribution of wild pollinators
C-3.5.4-K	Studies on the status of soil biodiversity in different land use systems
C-3.5.5-K	Studies on the conservation and management status of special habitats
C-3.6.1-K	Building capacity of village BMCs
C-3.6.2-K	Upgrading PBRs
C-3.6.3-K	Developing community based biodiversity monitoring systems
C-3.6.4-K	Delivering biodiversity conservation and awareness programmes for youth
D-4.1.1-K	Establishment of Farm and Forest Products Centres(FFPCs)
D-4.1.2-T	GoT support for FFPCs(provision of building & running costs)
D-4.1.3-K	Provision of equipment for post harvesting treatment
D-4.1.4-K	Equipment for advance processing
D-4.2.1-K	Organisation of regional match making events(trade fairs, melas)
D-4.2.2-K	Establishment of Farm stall

D-4.2.3-K	Participation state level fairs
D-4.3.1-K	Baseline for potential farm and forest products
D-4.3.2-K	setting up of a central value chain metrics database
D-4.3.3-K	Regular updates of the VC metrics database
D-4.3.4-K	Setting up of a price and marketing information system accessible for producers and traders
D-4.3.5-K	Regular updates of the Price and marketing information system
D-4.4.1-K	ISO 9001 certification of entities
D-4.4.2-K	Organic certification (by APEDA accredited entities)
D-4.4.3-K	Periodic renewals of organic certificate
D-4.5.1-K	Capacity building for technical skills
D-4.5.2-K	Capacity building for management skills
D-4.5.3-K	Capacity building on standards and certification
D-4.5.4-K	Analysis of project financial and economic benefits
E-5.1.1-K	Sectoral studies & reviews
E-5.1.2-K	Support for drafting committee
E-5.1.3-K	Consultation Workshops
E-5.1.4-K	Document, production & translation
E-5.1.5-K	State level coordination
E-5.2.1-K	Logistic support for District Forest Office (TTAADC)
E-5.2.2-K	Logistic support for Forestry at TTAADCHQ
E-5.2.3-K	Forest Sector Consultation Workshops(ADC)
E-5.2.4-K	Awareness raising by TTAADC
E-5.3.1-K	Field visits to IGDC Project by decision makers
E-5.3.2-K	Communications skills training(TFD staff)
E-5.3.3-K	Technical Training for TFD staff
E-5.3.4-K	Political and Institutional Analysis
E-5.3.5-K	Capacity needs assessment

E-5.3.6-K	Promoting private sector participation
E-5.4.1-K	Publication(document etc)
E-5.4.2-K	Awareness raising through local media & social media
E-5.4.3-K	Video publication
E-5.5.1-K	Map production and printing
E-5.5.2-K	Database/MIS system
E-5.5.3-K	TFD/project website & social media development
E-5.5.4-K	IC & T Equipment
E-5.6.1-K	Project Meeting costs
E-5.6.2-K	Field visits by TAC committee members
E-5.7.1-K	Capacity needs assessment at block & village level
E-5.7.2-K	Capacity building for TO(ESS) project safeguards officer
E-5.7.3-K	Capacity building for E&E focal points at village level
E-5.7.4-K	Capacity development for Block and District DPMA staff on ESMF
E-5.8.1-K	Annual project stakeholder workshop
E-5.8.2-K	Baseline study(social & ecological)
E-5.8.3-K	Final impact study (social & ecological)
E-5.8.4-K	External Project Review
E-5.8.5-T	Annual Financial Audit
E-5.8.6-K	External Financial Audit
E-5.8.7-K	Mid term review(MTR) final inspection, final audit(includes ESMF audit)
F-6.1.1-K	Society meetings
F-6.1.2-K	Project Planning & review workshop
F-6.1.3-K/T	Project launch & closing workshops
F-6.2.1-T	Formation of Project Directorate - Registration
F-6.2.2-K/T	Project Director
F-6.2.3-K/T	Addl Project Director

F-6.2.4-K	Project Implementation Officer
F-6.2.5-K	Technical Officer, NTFP
F-6.2.6-K	Technical Officer, Studies & Capacity Building
F-6.2.7-K	Technical Officer, Marketing & Business Development
F-6.2.8-K	Technical Officer, Communication & Information Management
F-6.2.9-K	Technical Officer, Forest Based Livelihoods
F-6.2.10-T	Senior Finance Officer (DDO)
F-6.2.11-T	Accounts Officer
F-6.2.12-T	Administrative Officer
F-6.2.13-T	PA Steno/Data Clerk
F-6.2.14-T	Clerk
F-6.2.15-T	Driver
F-6.2.16-T	Peon
F-6.2.17-T	Sweeper
F-6.3.1-K	PC/Laptop/UPS/Printer/ Scanner
F-6.3.2-T	Telephone system & other services
F-6.3.3-K	AC
F-6.3.4-K	Generator
F-6.3.5-K/T	Furniture and Office furnishing
F-6.3.6-K/T	Upgrading PMA Office
F-6.3.7-K	Vehicle
F-6.3.10-T	Vehicle O & M
F-6.3.11-K	Photocopier
F-6.3.12-K	Camera
F-6.3.13-K	Printing & Stationery/others
F-6.4.1-T	District Governance Board
F-6.4.2-T	Joint District Sanctioning Committee Meeting
F-6.5.1-T	District Project Director

F-6.5.2-T	Addl. District Project Director
F-6.5.3-T	District Project Officer
F-6.5.4-T	District Project Officer
F-6.5.5-T	Range officer
F-6.5.6-T	BDO
F-6.5.7-K	TO- Safeguards
F-6.5.8-K	TO- Rural Development
F-6.5.9-K	TO- Horti-Forestry
F-6.5.10-K	TO- Bio-diversity
F-6.5.11-K	TO- Value Chain Development
F-6.5.12-K	Block-specific Technical Assistants
F-6.5.13-T	Administrative Officer
F-6.5.14-T	Accountant
F-6.5.15-T	Office Clerks
F-6.5.16-T	Driver
F-6.5.17-T	Peon
F-6.5.18-T	Watchman
F-6.5.19-T	Sweeper
F-6.6.1-T	Phone, water, electricity, internet services
F-6.6.2-K	AC
F-6.6.3-K	PC, UPS/ Printer/Photocopier
F-6.6.4-K	Telephone system for North Tripura DPMU office
F-6.6.5-T	Office running costs
F-6.6.6-K	Renovate an office for DPMU North Tripura
F-6.6.7-K	Generator
F-6.6.8-K	Vehicles (For TO & office use)
F-6.6.9-T	Vehicles (For ADPD)
F-6.6.10-K	Motor-cycles



F-6.6.11-T	Vehicle O & M (including fuel)
F-6.7.1-K	Provision for TAs at block level(renovate office & mobility)
F-6.7.2-K/T	Running cost support for block level TAs office
G-7.1.1-K	Chief Technical Advisor(CTA) (International TA)
G-7.1.2-K	Forestry and Biodiversity Specialist (International TA)
G-7.1.3-K	Climate Change adaptation Planning specialist (International TA)
G-7.1.4-K	Value chain development Specialist (International TA)
G-7.1.5-K	ESMF Specialist (International TA)
G-7.1.6-K	Monitoring Specialist (International TA)
G-7.1.7-K	Unallocated International Specialists (International TA)
G-7.2.1-K	Deputy CTA (National TA)
G-7.2.2-K	Forestry and NRM Specialist (National TA)
G-7.2.3-K	Landscape Restoration Specialist (National TA)
G-7.2.4-K	Biodiversity Specialist (National TA)
G-7.2.5-K	Value Chain Development Specialist (National TA)
G-7.2.6-K	ESMF Specialist (National TA)
G-7.2.7-K	Capacity Building Specialist (National TA)
G-7.2.8-K	Micro-Finance Specialist (National TA)
G-7.2.9-K	Data Management Specialist (National TA)
G-7.2.10-K	Finance Specialist (National TA)
G-7.2.11-K	Unallocated National Specialists (National TA)
G-7.3.1-K	Chief Technical advisor(CTA) (International Travel)
G-7.3.2-K	Forestry and Biodiversity Specialist (International Travel)
G-7.3.3-K	Climate Change adaptation Planning specialist (International Travel)
G-7.3.4-K	Value Chain Development Specialist (International Travel)
G-7.3.5-K	ESMF Specialist (International Travel)
G-7.3.6-K	Monitoring Specialist (International Travel)
G-7.3.7-K	Unallocated International specialists (International Travel)

G-7.4.1-K	Deputy CTA (Domestic Travel)
G-7.4.2-K	Forestry and NRM Specialist (Domestic Travel)
G-7.4.3-K	Landscape Restoration Specialist (Domestic Travel)
G-7.4.4-K	Biodiversity Specialist (Domestic Travel)
G-7.4.5-K	Value Chain Development Specialist (Domestic Travel)
G-7.4.6-K	ESMF Specialist (Domestic Travel)
G-7.4.7-K	Capacity Building Specialist (Domestic Travel)
G-7.4.8-K	Micro-Finance Specialist (Domestic Travel)
G-7.4.9-K	Data Management Specialist (Domestic Travel)
G-7.4.10-K	Finance Specialist (Domestic Travel)
G-7.4.11-K	Unallocated National Specialists (Domestic Travel)
G-7.5.1-K	Office Rent
G-7.5.2-K	Office Equipments
G-7.5.3-K	Office Running Cost & communication
G-7.5.4-K	Office Personnel
G-7.5.5-K	Vehicles(rental)
G-7.5.6-K	Generator
G-7.5.7-K	Other unallocated costs
G-7.6.1-K	Allowances and Accommodation(CTA)
G-7.6.2-K	Allowances and Accommodation(Deputy CTA)
G-7.6.3-K	Allowances and Accommodation(Int STE)
G-7.6.4-K	Allowances and Accommodation(National STE)
H-8.1.1-K	Travelling Expenses of Deputed/Part-time staff
H-8.1.2-K	Travelling Expenses of Project Staff (O/S)
H-8.1.3-K	Vehicle Hiring expenses
H-8.1.4-K	Construction of PMA
H-8.1.5-K	Construction of Inspection Hut
H-8.1.6-K	Miscellaneous Contingencies

I-9.1.1-T	GST(CGST & SGST)
I-9.1.2-T	IGST
I-9.1.3-T	Tax Deducted at Source
I-9.1.4-T	Miscellaneous Govt. duties & Taxes
I-9.1.5-T	Professional Tax
J-10.1.1	Grant-in-aid received from State Government
J-10.2.1	Grant/Fund received from other Sources
J-10.3.1	Bank Interest
J-10.4.1	Recovery for Excess Booking
J-10.5.1	Fines & Forfeitures
J-10.6.1	Miscellaneous receipts